



## SUNSHINE BEACH SURF LIFE SAVING CLUB

### POLICY STATEMENT

<b>Policy:</b> Raffle Duties – General Raffles	<b>Department:</b> Administration
<b>Policy No:</b> ADM01	<b>Version:</b> 2
<b>Effective Date:</b> 6/09/2016	<b>Approved Date:</b> 3/10/2016
<b>Revision Date:</b> 8/09/2016	<b>Approved by:</b> Board of Directors

This policy is to replace ALL other raffle duty directives and regulations in relation to Sunday Multi-draw Raffles at Sunshine Beach Surf Life Saving Club.

The scope of this policy does not include fundraising efforts for specific events including “Ten Grand in the Hand”, “Party-Play-Pamper”, or any other annual raffles for specific sections of the Club. While vital to Club financial success such fundraisers do not override commitment to Sunday Multi-draw Raffles.

#### **Purpose**

The purpose of this policy is to provide clear guidelines for all Members with respect to raffle fundraising to support expenses for ALL Club activities including Nippers, Patrols and Surf Sports.

#### **Introduction**

Surf Club raffles are an iconic part of being a "Clubbie" and an important component of Club fundraising efforts, as such all members are expected to participate in raffle fundraising duties.

#### **Application**

This policy applies to all members of the Surf Life Saving Club with respect to Sunday Multi-draw Raffles

#### **Policy**

Each rostered member/family is required to complete raffle duties ie: sell raffle tickets at the Club for a minimum of one hour on Sunday afternoons commencing at 4.00pm. Members are encouraged to continue ticket sales beyond 5.00pm when patronage is high.

It is the responsibility of the rostered individual/family to attend at their rostered time. If unavailable the rostered individual/family is responsible for arranging a substitute or swap with another member/family.

Individuals/families will be sent an SMS reminder on the Friday prior to their Sunday shift.

All members are required to wear neat and clean attire including a club shirt or patrol shirt and footwear while on duty. Remember that while selling raffle tickets you are representing our Club.

All funds raised shall be used to support all our Club activities.