



SUNSHINE BEACH SURF LIFE SAVING CLUB

POLICY STATEMENT

Policy: Raffle Duties - General Raffles	Department: Administration
Policy No: ADM01	Version: 1
Effective Date: 1/09/2016	Approved Date: 3/08/2016
Revision Date: 9/08/2016	Approved by: Board of Directors

This policy is to replace ALL other raffle duty directives and regulations in relation to Friday and Sunday Multi-draw Raffles at Sunshine Beach Surf Life Saving Club.

The scope of this policy does not include fundraising efforts for specific events including "Ten Grand in the Hand", "Party-Play-Pamper", or any other annual raffles for specific sections of the Club. While vital to Club financial success such fundraisers do not override commitment to Friday and Sunday Multi-draw Raffles.

Purpose

The purpose of this policy is to provide clear guidelines for all Members with respect to raffle fundraising to support expenses for ALL Club activities including Nippers, Patrols and Surf Sports.

Introduction

Surf Club raffles are an iconic part of being a "Clubbie" and an important component of Club fundraising efforts, as such all members are expected to participate in raffle fundraising duties.

Application

This policy applies to all members of the Surf Life Saving Club with respect to Friday and Sunday Multi-draw Raffles

Policy

Each member/family is required to complete raffle duties ie: sell raffle tickets at the Club, twice per year at the scheduled time of Friday evening (5:00 – 6:00pm) or a Sunday afternoon (4:00 – 5:00pm)

All members per family will be expected to adhere to a roster for raffle duties.

It is the responsibility of the rostered individual/family to attend at their rostered time. If unavailable the rostered individual/family is responsible for arranging a substitute or swap with another member/family.

Individuals/families will be sent an SMS reminder in the week prior to the day of raffle duty.

All members are required to wear neat and clean attire including a club shirt or patrol shirt and footwear while on duty. Remember that while selling raffle tickets you are representing our Club.

All funds raised shall be used to support all our Club activities.