



SUNSHINE BEACH SURF LIFE SAVING CLUB INC

Position Description

PURPOSE: To be Junior Team (U8-U10) Manager at all U8-U10 Nipper carnivals and as a point of contact for all interested competitors and families from the U8-U10 cohort. To be a representative for the U8-U10 Nipper Group at relevant carnivals and any Sunshine Coast Branch communication.

RESPONSIBLE TO: Director of Junior Activities

RESPONSIBILITIES:

During the season

- Encourage all competitors/families to participate in Junior Surf Sports Carnivals scheduled by Sunshine Branch.
- Be a point of contact for all Age Managers, competitors and families with respect to carnival entries and Junior Surf Sports Carnivals organisation.
- Attend the Club Junior Activities Committee Meetings and submit reports when required.
- Attend the Club Surf Sports Committee Meetings and submit reports when required.
- Work with the Junior Activities Team Manager (U11-U14) where appropriate.

For Carnivals

- Attend all Junior Surf Sports Carnivals and ensure all team members abide by the code of conduct.
- Receive Sunshine Coast Branch communication about U8-U10 carnivals and set entry timeframes with Club Coach, Officials Liaison Officer and Water Safety Coordinator.
- Assist in the selection of Junior Surf Sports Teams, liaise with Age Managers regarding selections and to ensure carnival entries are correct.
- Liaise with the Carnival Nominations Officer to ensure all nominations are completed and correct for entry into SLSQ "Carnival Manager" in a timely manner.
- Ensure that competitors and families are issued with carnival information and deadlines for entries prior to relevant carnivals.
- Ensure that relevant Team Manager declarations are completed in a timely manner.
- Ensure that the team meets water safety and officials' requirements for the Carnival liaising with Water Safety Co-ordinator and Officials Liaison Officer.
- Make sure all club equipment required for the carnival is transported to and from the Carnival.
- Attend all Team Manager briefings and ensure all Age Managers attend relevant briefings at the Carnivals.
- Be responsible for lodging all protests as per the SLSQ Competition Manual.
- Record the attendance of the competitors at the carnivals and collate the team's achievements at the Carnival in conjunction with the Age Managers.
- Conduct the Post-Carnival briefing to acknowledge the achievements at the carnival and to thank the volunteers/ families.

SKILLS/ATTRIBUTES:



SUNSHINE BEACH SURF LIFE SAVING CLUB INC

- Work well with Children
- Communicate effectively
- Friendly, positive and enthusiastic
- Willingness to obtain knowledge of the club and SLSQ rules and regulations required to perform role

KNOWLEDGE TO ACQUIRE:

- Knowledge of SLSA & SLSQ Surf Sports Rules and Regulations including: *Surf Sports Manual* and any related bulletins and circulars
- Good understanding of SLSQ policies regarding child and youth protection

SPECIAL REQUIREMENTS:

- Be a financial member of Sunshine Beach Surf Life Saving Club;
- Be the holder of a current "Blue Card" or "Exemption Notice" issued by the QLD Public Safety Business Agency